

## State of Wisconsin

# DEPARTMENT OF EMPLOYMENT RELATIONS

### - MERIT RECRUITMENT AND SELECTION BULLETIN -

**Date:** May 6, 2002

**Locator No:** MRS-SC-138

**Subject:** Miscellaneous Classification Plan Changes

Pursuant to s. 230.09, Stats., the Secretary of the Department of Employment Relations (DER) has approved the classification plan changes identified on this bulletin. Regardless of the actual notification date, the **effective date is May 5, 2002**, unless otherwise stated.

1. *Abolish* the **Revenue Agent 5** classification **effective April 7, 2002**, because it is no longer used by the Department of Revenue. No reallocations need to be processed. Questions may be directed to Wil Mickelson at (608) 266-0714.
2. *Create* the **Natural Resources Area Supervisor** classification **effective May 5, 2002**, to identify positions that supervise wildlife and forestry programs in the Department of Natural Resources. Reallocation notices are not required. Questions may be directed to Wil Mickelson at (608) 266-0714.
3. *Create* the **Public Health Program Advisor** classification **effective May 5, 2002**, to identify positions that develop program policy for the newly created Office of Public Health Improvement, Division of Public Health, Department of Health and Family Services (DHFS). Manual reallocation notices will be generated by DHFS. Questions may be directed to Judy Burke at (608) 267-5166.
4. *Modify* the **Forester – Advanced** classification **effective May 5, 2002**, to reflect changes resulting from a reorganization in the Department of Natural Resources. Reallocation notices are not required. Questions may be directed to Wil Mickelson at (608) 266-0714.
5. *Modify* the **Natural Resources Manager** classification **effective May 5, 2002**, to reflect changes resulting from a reorganization in the Department of Natural Resources. Reallocation notices are not required. Questions may be directed to Wil Mickelson at (608) 266-0714.
6. *Modify* the **Natural Resources Region Program Manager** classification **effective May 5, 2002**, to add allocations for positions resulting from a reorganization in the Department of Natural Resources. Reallocation notices are not required. Questions may be directed to Wil Mickelson at (608) 266-0714.
7. *Modify* the **Natural Resources Region Team Supervisor** classification **effective May 5, 2002**, to reflect changes resulting from a reorganization in the Department of Natural Resources. Reallocation notices are not required. Questions may be directed to Wil Mickelson at (608) 266-0714.
8. *Modify* the **Parks and Recreation Specialist – Advanced** classification **effective May 5, 2002**, to reflect changes resulting from a reorganization in the Department of Natural Resources. Reallocation notices are not required. Questions may be directed to Wil Mickelson at (608) 266-0714.
9. *Modify* the **Special Agent In-Charge** classification **effective May 5, 2002**, to add an allocation for a Task Force Commander position responsible for directing the activities of a metropolitan enforcement group unit in the Department of Justice. No reallocation notices are required for the vacant position. Questions may be directed to Judy Burke at (608) 267-5166.

10. *Modify* the **Wildlife Biologist Senior** and **Advanced** classifications **effective May 5, 2002**, to reflect changes resulting from a reorganization in the Department of Natural Resources. Reallocation notices are not required. Questions may be directed to Wil Mickelson at (608) 266-0714.
11. *Correct* the Data Processing code from 97 to 17 for the **Rural Energy Program Supervisor** classification **effective May 5, 2002**, at the Department of Agriculture, Trade, and Consumer Protection. Reallocation notices are not required. Questions may be directed to Judy Burke at (608) 267-5166.

#### Internet Availability:

The target date for the availability of classification specifications from this bulletin on the DER Web Page is May 17, 2002. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Pat Waterman at (608) 266-8149.

#### Alphabetical Listing of Classifications:

The Alphabetical Listing of Classifications (Alpha List) is also available on the DER Web Page at <http://der.state.wi.us/static/dclr.htm>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the extracted document. Please contact Judy Burke at (608) 267-5166 if you have any questions about information contained in the Alpha List. Contact Pat Waterman at (608) 266-8149 if you are having problems downloading and running the file.

#### Contact Points:

Questions may also be directed to the appropriate analyst at the DER Fax number (608) 267-1020 or by e-mail at (using the analyst's name) [firstname.lastname@der.state.wi.us](mailto:firstname.lastname@der.state.wi.us).

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Michael R. Soehner, Administrator  
Division of Merit Recruitment and Selection

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Classification		Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA LTE Code	Job Group	CIC Code
<b><u>ABOLISH</u></b>									
1)	Revenue Agent 5	67605	07-16	07	4	N	N	016	023
N									
Classification		Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	FLSA LTE Code	Job Group	CIC Code
<b><u>CREATE</u></b>									
2)	Natural Resources Area Supervisor	56080	81-03	17	2	E	N	050	079
3)	Public Health Program Advisor	09640	81-03	18	2	E	N	019	026

<b>Classification</b>	<b>Class Code</b>	<b>Pay Range</b>	<b>Unit Code</b>	<b>EEO Cat.</b>	<b>FLSA</b>	<b>FLSA LTE Code</b>	<b>Job Group</b>	<b>CIC Code</b>
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**MODIFY**

4)	Forester – Advanced	55133	15-01	15	2	E	N	055	079
5)	Natural Resources Manager	56850	81-01	19	1	E	N	001	079
6)	Natural Resources Region Program Manager	56030	81-02	98	2	E	N	050	079
7)	Natural Resources Region Team Supervisor	56020	81-03	17	2	E	N	050	079
8)	Parks and Recreation Specialist – Advanced	56363	15-01	15	2	E	N	055	079
9)	Special Agent In-Charge	67580	56-01	98	2	E	N	247	414
10)	Wildlife Biologist - Senior	55272	15-01	15	2	E	N	055	079
	Wildlife Biologist – Advanced	55273	15-01	15	2	E	N	055	079

<b>Classification</b>	<b>Class Code</b>	<b>Pay Range</b>	<b>Unit Code</b>	<b>EEO Cat.</b>	<b>FLSA</b>	<b>FLSA LTE Code</b>	<b>Job Group</b>	<b>CIC Code</b>
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**CORRECT DP UNIT CODE:**

11)	Rural Energy Program Supervisor								
<b>OLD</b>	74520	81-03	<b>97</b>	2	E	N	019	026	
<b>NEW</b>	74520	81-03	<b>17</b>	2	E	N	019	026	

**Note:** Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

**Effective Date: No. 1**      **April 7, 2002**  
**No. 2-11:**      **May 5, 2002**